

DRAFT MINUTES
Board of Directors
Meeting 24-05
March 14, 2024

Board Room of the Open Space Authority Administrative Office
33 Las Colinas Lane, San José, CA 95119



DRAFT MINUTES

CALL TO ORDER / ROLL CALL

Chair Helen Chapman called the meeting of the Santa Clara Valley Open Space Authority Board of Directors to order in person and via Zoom teleconference at 6:31 pm.

Members Present Clerk of the Board Caroline Hernandez performed Roll Call:
Alex Kennett, Helen Chapman, Garnetta Annable, Vicki Alexander, Mike Potter,
Kalvin Gill were present for roll call. Mike Flaughner arrived during New Business
item #2.

Members Absent None

Staff Present General Manager Andrea Mackenzie
Assistant General Manager Matt Freeman
Assistant General Manager Lea Rauscher
Assistant General Manager Marc Landgraf
Natural Resources Manager Aaron Hébert
Administrative Operations Manager Elizabeth Loretto
Conservation and Strategic Partnerships Manager Megan Dreger
Long Range Planning Manager Nick Perry
Multimedia Communications Specialist Annamarie Pilon
Public Information Officer Charlotte Graham
Grants Program Coordinator Jackie Latham
Real Property Program Manager Linda Kwong

Clerk of the Board Caroline Hernandez
Legal Counsel William Parkin

NEW BUSINESS

- 1 Authorize the General Manager/Assistant General Manager to Negotiate with Peninsula Open Space Trust for Assessor's Parcel Numbers 708-30-008, 708-30-018, 708-30-014, 708-30-017, 708-30-019, 708-30-016, 708-30-015, 708-28-004, 708-25-007, 712-19-001, 712-19-006, 712-19-**

007, 712-03-008, 712-03-081, 712-20-002, 712-19-011, 712-19-009, 712-20-001, 712-20-004, 712-20-005, 712-21-006, 712-04-098, 712-28-021, 712-21-004

Director Chapman called for a motion. Director Gill moved to approve the item. Director Kennett seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Helen Chapman, Garnetta Annable, Vicki Alexander, Mike Potter, Calvin Gill. **Noes:** None. **Abstention:** None.)

ANNOUNCEMENT

Legal Counsel made an announcement regarding Closed Session; one item regarding real property negotiations as listed on the agenda.

The Directors convened to Closed Session at 6:33 pm.

CONVENE TO CLOSED SESSION

Conference with Real Property Negotiator: Government Code Section 54956.8

Agency Negotiator: Andrea Mackenzie, General Manager / Matt Freeman, Assistant General Manager

Under Negotiations: Instructions to negotiator will concern price and terms of payment

Real Property: Assessor's Parcel Numbers 708-30-008, 708-30-018, 708-30-014, 708-30-017, 708-30-019, 708-30-016, 708-30-015, 708-28-004, 708-25-007, 712-19-001, 712-19-006, 712-19-007, 712-03-008, 712-03-081, 712-20-002, 712-19-011, 712-19-009, 712-20-001, 712-20-004, 712-20-005, 712-21-006, 712-04-098, 712-28-021, 712-21-004

Negotiating Parties: Peninsula Open Space Trust

REPORT FROM CLOSED SESSION

The Directors returned from closed session at 7:00 pm. Legal Counsel stated there were no reportable actions made during closed session.

PUBLIC COMMENTS

Director Chapman asked if there were any members of the public who wished to speak on any matter not on the agenda. There were none.

APPROVAL OF MINUTES

- February 22, 2024

Director Chapman called for a motion. Director Kennett moved to approve the meeting minutes of February 22, 2024. Director Alexander seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Helen Chapman, Garnetta Annable, Vicki Alexander, Mike Potter, Calvin Gill. **Noes:** None. **Abstention:** None.)

APPROVAL OF CONSENT ITEM(S)

- C1 Direct Preparation of the Preliminary Engineer's Report for Open Space Acquisition and Maintenance District No. 1**
- C2 Approve Updated Exhibits to Grant Agreement for G#73 City of San Jose Reflecting Revised Scope of Work, Budget, and Goals Due to Reduced Grant Award**
- C3 Award of Contract to rootid LLC for Website Design and Implementation Services**
- C4 Approve Purchase of New Vehicle, Toyota Tundra**

Director Chapman called for a motion. Director Potter moved to approve the Consent Items 1 through 4 excluding none. Director Gill seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Helen Chapman, Garnetta Annable, Vicki Alexander, Mike Potter, Calvin Gill. **Noes:** None. **Abstention:** None.)

NEW BUSINESS

- 2 Authorize the General Manager or Assistant General Manager to Purchase Fee Title for Coyote Valley Properties from Peninsula Open Space Trust (POST), Totaling 856 +/- Acres in Coyote Valley, identified as Assessor's Parcel Numbers: 708-30-008, 708-30-018, 708-30-014, 708-30-017, 708-30-019, 708-30-016, 708-30-015, 708-28-004, 708-25-007, 712-19-001, 712-19-006, 712-19-007, 712-03-008, 712-03-081, 712-20-002, 712-19-011, 712-19-009, 712-20-001, 712-20-004, 712-20-005, 712-21-006, 712-04-098, 712-28-021, 712-21-004, and approve an application for grant funds from the Wildlife Conservation Board**

Real Property Program Manager Linda Kwong presented the item. Noelle Chambers, Vice President of Conservation from Peninsula Open Space Trust spoke before the Board.

Director Chapman called for a motion. Director Kennett moved to approve Resolution 24-18 authorizing the transfer of properties totaling 377 +/- acres in Coyote Valley Conservation Focus Area, City of San José APN's as listed. Calvin Gill seconded the motion.

The motion passed.

(**Vote:** 7-0-0. **Ayes:** Alex Kennett, Helen Chapman, Mike Flaughner, Garnetta Annable, Vicki Alexander, Mike Potter, Calvin Gill. **Noes:** None. **Abstention:** None.)

Director Chapman called for a motion. Director Alexander moved to approve Resolution 24-19 authorizing the transfer of properties totaling 479 +/- acres in Coyote Valley Conservation Focus Area, Santa Clara County APN's as listed. Director Kennett seconded the motion.

The motion passed.

(**Vote:** 7-0-0. **Ayes:** Alex Kennett, Helen Chapman, Mike Flaughner, Garnetta Annable, Vicki Alexander, Mike Potter, Calvin Gill. **Noes:** None. **Abstention:** None.)

Director Chapman called for a motion. Director Potter moved to approve Resolution 24-20 approving the application for grant funds from Wildlife Conservation Board. Director Flaughner

seconded the motion.

The motion passed.

(**Vote:** 7-0-0. **Ayes:** Alex Kennett, Helen Chapman, Mike Flaughner, Garnetta Annable, Vicki Alexander, Mike Potter, Calvin Gill. **Noes:** None. **Abstention:** None.)

3 Joint Presentation on the Coyote Valley Wildlife Corridor and the Monterey Road / Highway 101 Wildlife Crossing Feasibility Study

Natural Resources Manager Aaron Hébert and Marian Vernon, Wildlife Linkages Program Manager for Peninsula Open Space Trust presented the item.

4 Informational Item: Update on Urban Grant Program Recipients

Grants Program Coordinator Jackie Latham presented the item.

5 Review and Approve the Santa Clara Valley Open Space Authority Urban Grant Program Guidelines for 2024-2025 Programs Solicitation

Grants Program Coordinator Jackie Latham presented the item.

COMMITTEE MEETING SUMMARIES

- Administration and Budget Committee – Presented

INFORMATIONAL REPORTS

- General Manager - Presented
- Staff - Presented
- Legal Counsel - Presented
- Board Member Reports, Liaison Updates & Comments - Presented

ADJOURNMENT

Director Chapman adjourned the meeting at 8:40 pm.

Respectfully Submitted by Caroline Hernandez
Clerk of the Board