
DRAFT MINUTES

CALL TO ORDER / ROLL CALL

Director Alex Kennett called the Board meeting of the Santa Clara Valley Open Space Authority (Authority) to order at 6:38 PM via Zoom teleconference.

Members Present

Kellie Guerra, Clerk of the Board, performed Roll Call: Alex Kennett, Mike Flaughner, Sequoia Hall, Dorsey Moore, and Dr. Calvin Gill were present for roll call. Director Potter went directly to Closed Session.

Members Absent

Shay Franco-Clausen

Staff Present

Andrea Mackenzie, General Manager
Matt Freeman, Assistant General Manager
Lea Rauscher, Assistant General Manager
Derek Neumann, Field Operations Manager
Donna Plunkett, Planning Manager
Marc Landgraf, External Affairs Manager
Alisha Maniglia, Communications Specialist
Linda Kwong, Real Property Specialist
Lena Eyen, Legislative Specialist
Galli Basson, Resource Management Specialist
David Mauk, Natural Resource Technician
Jackie Latham, Grants Coordinator
Megan Dreger, Grants Administrator
Elizabeth Loretto, Office and Human Resources Administrator
Kimbria Fitchett, Administrative Assistant

Kellie Guerra, Clerk of the Board
Caroline Hernandez, Deputy Clerk of the Board

William Parkin, Legal Counsel

Elizabeth Loretto introduced Kimbria Fitchett, the new Administrative Assistant for the Open Space Authority. Ms. Fitchett spoke before the Board and stated how happy she was to work for the Authority. The rest of the introductions were tabled to occur after Closed Session.

NEW BUSINESS

1 Authorization to Negotiate with Peninsula Open Space Trust for the Kuzia Property, APN 712-21-004

There was no staff presentation for the item.

Director Kennett asked if there were any members of the public that wished to comment on the item. There were none.

Director Kennett called for a motion. Director Flaughner moved to approve the item. Director Gill seconded the motion. The motion passed.

(Vote: 5-0-0. Ayes: Alex Kennett, Mike Flaughner, Sequoia Hall, Dorsey Moore, Calvin Gill. Noes: None. Abstentions: None.)

ANNOUNCEMENT

Legal Counsel William Parkin announced the items for Closed Session as listed on the agenda; one item regarding real property and one public employee performance evaluation.

**CONVENE TO
CLOSED SESSION**

Director Kennett convened the meeting to Closed Session at 6:48 PM.

**REPORT FROM
CLOSED SESSION**

Directors returned from Closed Session at 7:10 PM. Legal Counsel William Parkin stated that there were no reportable actions from Closed Session.

PUBLIC COMMENTS

Director Kennett announced the introductions of new staff would resume, starting with Field Operations Manager Derek Neumann. Mr. Neumann introduced David Mauk, the Authority's new Natural Resource Technician. External Affairs Manager Marc Landgraf introduced the new Communications Coordinator, Katie Simon, and Grants Administrator Megan Dreger introduced the new Grants Coordinator, Jackie Latham.

The Clerk of the Board performed a roll call before resuming business.

Director Kennett asked if there were any members of the public that wished to comment on any matter not on the Agenda. There were none.

**ADOPTION OF
AGENDA**

Director Kennett called for a motion to adopt the agenda. Director Potter moved to approve the agenda for August 13, 2020. Director Gill seconded the motion. The motion passed.

(Vote: 6-0-0. Ayes: Alex Kennett, Mike Flaughner, Sequoia Hall, Dorsey Moore, Mike Potter and Dr. Gill. Noes: None. Abstentions: None.)

**WRITTEN
COMMUNICATIONS**

Director Kennett asked if there were any written communications. There were none.

**APPROVAL OF
MINUTES**

July 23, 2020

Director Kennett called for a motion. Director Potter moved to approve the minutes of July 23, 2020. Director Flaughner seconded the motion. The motion passed.

(Vote: 6-0-0. Ayes: Alex Kennett, Mike Flaughner, Sequoia Hall, Dorsey Moore, Mike Potter and Dr. Gill. Noes: None. Abstentions: None.)

**APPROVAL OF
CONSENT ITEMS**

C1 Informational Item: Open Space Authority Check Register and Fund Balances Ending June 30, 2020

C2 Appoint Member to Measure Q Expenditure Oversight Committee

C3 Approve Application for Sustainable Agricultural Lands Conservation Grant Funding

Director Kennett asked if any members of the public wanted to speak on the Consent items. There were none.

Director Kennett called for a motion. Director Moore moved to approve the Consent Calendar. Director Gill seconded the motion. The motion passed.

(Vote: 6-0-0. Ayes: Alex Kennett, Mike Flaughner, Sequoia Hall, Dorsey Moore, Mike Potter and Dr. Gill. Noes: None. Abstentions: None.)

NEW BUSINESS

2 Informational Item: Open Space Authority Fiscal Year 2019 / 2020 4th Quarter Financial and Work Plan Update for Period Ending June 30, 2020

Accounting and Finance Analyst Justina Tien presented the item. She presented the Work Plan update and financials for the final quarter of the previous fiscal year, stating that the Authority had completed sixteen out of fifty-four declared projects, and that eighteen projects had been marked as delayed. She reported that by the end of the fourth quarter, June 30, 2020, the Authority had received their final deposit for Measure Q and District 1. She stated that more details were included in the attached Exhibits.

There was no discussion.

2 Presentation on Draft Understanding Our Community Phase II Report

External Affairs Manager Marc Landgraf and Legislative Specialist Lena Eyen presented the item. They explained that the work presented was the result of several years of research, which first appeared in the Work Plan in Fiscal Year 2016/2017. They described that the first report was published in 2015 and had addressed several questions regarding demographics of community members, and that Phase II would address what local communities need in order to access open space more easily, how access to nature could positively impact health and offer new ideas for possible projects.

The Board provided their feedback and discussion followed.

Director Kennett asked if any members of the public wanted to speak on the item. There were none.

4 Presentation of 5-Year Resource Management Report

Resource Specialist Galli Basson presented the item. She mentioned the various linkage reports, as well as project, partnership and funding highlights.

Director Kennett asked if any members of the public wanted to speak on the item. There were none.

The Board provided their thanks for the work.

**COMMITTEE
MEETING
SUMMARY**

Citizens' Advisory Committee

Assistant General Manager Lea Rauscher reported on the CAC meeting of July 27, 2020.

Administration and Budget Committee

Director Kennett recapped the Measure Q Expenditure Oversight Committee Report that was presented to the Committee members at the meeting earlier in the evening.

**INFORMATIONAL
REPORTS**

General Manager

No report.

Staff

Assistant General Manager Matt Freeman reported on updates with two land acquisitions; 1500 acres on Coyote Ridge from United Technology Corporations and 235 acres of Sobrato South, which closed on July 31.

Assistant General Manager Lea Rauscher reported on a meeting with a conglomerate of San Jose Agencies to discuss safety on Sierra Road and plan next steps.

External Affairs Marc Landgraf reported on the passing of the Great American Outdoors Act, as well as SB940, which fixes the Housing Streamlining Bill passed last year. He reported that the Bill had moved forward to the Senate, and that AB3030, which met resistance initially, was now on its way to the Appropriations Committee.

Legal Counsel

No report.

Board Member Reports, Liaison Comments & Updates

Director Gill had no report.

Director Potter had no report.

Director Hall announced that he will not be running for re-election as District 3 Director for the Authority.

Director Moore reported on the ending of the eviction moratorium and talked about a potential increase of unhoused people on Authority land.

Director Flaughner reported on a visual scavenger hunt along Penitencia Creek implemented by the Bay Area Ridge Trail.

Director Kennett had no report.

ADJOURNMENT

Director Kennett adjourned the meeting at 8:15 pm

Respectfully submitted by Kellie Guerra, Clerk of the Board