

**DRAFT MINUTES**  
**Citizens' Advisory Committee (CAC)**  
**Meeting 21-04**  
**July 26, 2021**



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## **DRAFT MINUTES**

### **CALL TO ORDER / ROLL CALL**

Chair Vicki Alexander called the meeting of the Santa Clara Valley Open Space Authority (Authority) Citizens' Advisory Committee (CAC) to order at 07:02 PM.

**Members Present** Caroline Hernandez performed Roll Call:  
Tyler Flippo, Frank Cancilla, Robert Sippel, Vicki Alexander, Raymond Mueller, Justin Fields, Kathy Sutherland, Steve Mink, Loren Lewis, Lani Wong-Bassett were present for roll call.  
Garnetta Annable joined the meeting after roll call.

**Members Absent** Raj Bhanot, Dan Kenney

**Staff Present** Assistant General Manager Lea Rauscher  
External Affairs Manager Marc Landgraf  
Communications Specialist Charlotte Graham

Clerk of the Board Kellie Guerra  
Deputy Clerk of the Board Caroline Hernandez

Board Member Helen Chapman

### **INTRODUCTION**

- Introduce New Staff Member, Charlotte Graham

External Affairs Manager Marc Landgraf and Communications Specialist Charlotte Graham presented the item.

### **PUBLIC COMMENTS**

Chair Alexander asked if any members of the public wished to speak on any matter not on the agenda. There were none.

### **WRITTEN COMMUNICATIONS**

Chair Alexander asked if there were any written communications. There were none.

## APPROVAL OF MINUTES

- May 24, 2021

Chair Alexander called for a motion. Raymond Mueller moved to approve the minutes of May 24, 2021. Justin Fields seconded the motion.

The motion passed.

(**Vote:** 9-0-1. **Ayes:** Tyler Flippo, Frank Cancilla, Robert Sippel, Vicki Alexander, Raymond Mueller, Justin Fields, Steve Mink, Loren Lewis, Lani Wong-Bassett. **Noes:** None. **Abstention:** Kathy Sutherland.)

## OPENING REPORT

- Introduction of New Committee Member
- Membership Updates

Chair Alexander presented the items.

## NEW BUSINESS

### 1 Presentation of Board Approved Fiscal Year 2021 / 2022 Citizens' Advisory Committee Work Plan

Assistant General Manager Lea Rauscher presented the item.

Chair Alexander called for a consensus to move Item #4 to Item #2. The Committee agreed.

### 2 Discuss and Consider Forming an Ad Hoc Committee to Recommend Amendments to the Committee Membership Reapplication Process as Outlined in the Citizens' Advisory Committee Handbook

Clerk of the Board Kellie Guerra presented the item.

Chair Alexander called for a motion. Steve Mink moved to form an Ad Hoc Committee to make recommendations on the CAC reapplication process and to include Loren Lewis, Lani Wong-Bassett, and Vicki Alexander. Raymond Mueller seconded the motion.

The motion passed.

(**Vote:** 10-0-1. **Ayes:** Tyler Flippo, Frank Cancilla, Robert Sippel, Garnetta Annable, Vicki Alexander, Raymond Mueller, Justin Fields, Kathy Sutherland, Loren Lewis, Lani Wong-Bassett. **Noes:** None. **Abstention:** Steve Mink.)

### 3 Discuss Training Opportunities

External Affairs Manager Marc Landgraf presented the item.

### 4 Discuss Master Planning Outreach Opportunities

External Affairs Manager Marc Landgraf presented the item.

## INFORMATIONAL REPORTS

- Board Liaison -- Presented
- General Manager / Staff -- Presented
- Committee Members -- Presented
- Subcommittee Reports – Joint Ad Hoc Committee for Justice, Equity, Diversity, Inclusion, and Access -- Presented

## **ADJOURNMENT**

Chair Alexander adjourned the meeting at 8:40 PM.

Respectfully submitted by Kellie Guerra  
Clerk of the Board