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R-21-103  
Meeting 21-20  
October 28, 2021

**CONSENT ITEM #C2**

To: Board of Directors  
Open Space Authority

From: Andrea Mackenzie  
General Manager

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**SUBJECT**

Approve Time Extension of Memorandum of Understanding with the City of San Jose to Reimburse Cascadia Expenses through April 30, 2022

**REVENUE/COST**

To-date, the Santa Clara Valley Open Space Authority (Authority) has reimbursed the City of San Jose (City) \$60,891.00 and expects additional invoices from the City for work completed by the end of Fiscal Year 2021 / 2022. The Fiscal Year 2021 / 2022 budget included \$20,000 for the Climate Smart San Jose Natural and Working Lands Element Report to fund remaining tasks outlined in our Memorandum of Understanding (MOU). Extending the term of the MOU would enable Staff to reimburse the City of San Jose for consultant services in support of the scope of work outlined in the MOU agreement, not to exceed a total project contribution of \$80,000.

**BACKGROUND**

On August 23, 2018 the Board authorized the General Manager to execute the MOU with the City of San Jose to share costs to develop a Natural and Working Lands Element (NWL Element) for Climate Smart San Jose (CSSJ) - the City's Climate Action Plan. Under the terms of the MOU, the Authority and City will each contribute \$80,000 toward the effort, with the City serving as the lead to direct the work of project consultants and the Authority reimbursing the City upon completion of approved service orders. On April 22, 2021 the Board authorized the General Manager to extend the term of the MOU to December 31, 2021 to provide the City with more time to complete the NWL Element and receive reimbursement from the Authority, not to exceed a total project contribution of \$80,000.

**DISCUSSION**

The Authority has been actively working with the City of San Jose and its consultant, Cascadia Partners LLC, on the development of the NWL Element since January 2020. The NWL Element seeks to describe and quantify the role that conservation and restoration of the City's natural and working lands (NWLs) can play in avoiding greenhouse gas (GHG) emissions, increasing carbon sequestration, and providing a suite of environmental co-benefits. The project team has recently finalized a technical report that summarizes key metrics relating to GHG emissions, carbon sequestration, and environmental benefits from different land use scenarios on NWLs throughout the City's sphere of influence. However, due to staffing changes at the City and the Authority's desire for additional project outreach, the City needs more time to develop the public-facing NWL Element, which will include narratives, modeling results and visualization graphics in a format that can be directly integrated in the next regular CSSJ update to inform future land use and policy decisions made by the City on NWLs. Authority staff wish to extend the term of the MOU through April 30, 2022 to allow the City more time to complete the NWL

Element and receive reimbursement from the Authority, not to exceed a total project contribution of \$80,000.

**RECOMMENDATION**

Adopt the Resolution authorizing the General Manager to extend the term of the Memorandum of Understanding with the City of San Jose to perform Natural and Working Lands Modeling and Analysis in Coyote Valley for the Climate Smart San Jose Plan Phase 2.

Prepared by:

Jake Smith, Conservation & GIS Program Manager

*Attachment(s): Resolution 21- 66 – A Resolution of the Governing Board of the Santa Clara Valley Open Space Authority Authorizing the General Manager to Extend the Term of the Memorandum of Understanding with the City of San Jose to Perform Natural and Working Lands Modeling and Analysis in Coyote Valley for Climate Smart San Jose Plan Phase 2*

*Exhibit B -- Memorandum of Understanding with the City of San Jose to Perform Natural and Working Lands Modeling and Analysis in Coyote Valley for Climate Smart San Jose Plan Phase 2*

*Exhibit C - First Amendment to the Memorandum of Understanding with the City of San Jose and the Santa Clara Valley Open Space Authority*

*Exhibit D -- Second Amendment to the Memorandum of Understanding with the City of San Jose and the Santa Clara Valley Open Space Authority*