

DRAFT MINUTES
Regular Meeting
Meeting 21-20
October 28, 2021



DRAFT MINUTES

CALL TO ORDER / ROLL CALL

Chair Calvin Gill called the meeting of the Santa Clara Valley Open Space Authority (Authority) to order at 6:30 PM via Zoom teleconference.

Members Present Ms. Guerra performed Roll Call:
Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Calvin Gill were present for roll call.

Members Absent Shay Franco-Clausen

Staff Present General Manager Andrea Mackenzie
Assistant General Manager Matt Freeman
Assistant General Manager Lea Rauscher
External Affairs Manager Marc Landgraf
Field Operations Manager Derek Neumann
Public Information Officer Charlotte Graham
Human Resources Officer Elizabeth Loretto
Community Impact and Policy Specialist Lena Eyen

Clerk of the Board Kellie Guerra
Deputy Clerk of the Board Caroline Hernandez

Legal Counsel William Parkin

ANNOUNCEMENT

Director Gill asked Legal Counsel William Parkin to make an announcement regarding New Business Item #1. Legal Counsel announced that New Business Item #1 would be continued until the November 18, 2021 meeting.

PUBLIC COMMENTS

Director Gill asked if there were any members of the public who wished to speak on any matter not on the agenda. There were none.

WRITTEN COMMUNICATIONS

Director Gill asked if there were any written communications. There were none.

APPROVAL OF MINUTES

- October 14, 2021

Director Gill called for a motion. Director Kennett moved to approve the October 14, 2021 meeting minutes. Director Flaughner seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Mike Potter, Calvin Gill.
Noes: None. **Abstention:** None.)

APPROVAL OF CONSENT ITEM(S)

- C1 Informational Item: Open Space Authority Check Register and Fund Balances Ending September 30, 2021**
- C2 Approve Time Extension of Memorandum of Understanding with the City of San Jose to Reimburse Cascadia Expenses through February 2022**
- C3 Review, Ratify, and Approve Annual Amendments to Authority Policy #BRD-026 -- Employee Handbook**

Director Gill called for a motion. Director Kennett moved to approve the Consent Items 1 through 3 excluding none. Director Chapman seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Mike Potter, Calvin Gill.
Noes: None. **Abstention:** None.)

NEW BUSINESS

- 1 Award of Contract to Redistricting Insights for Demographic Services**

Tabled until the November 18, 2021 meeting.

- 2 Adopt Resolution 21-68 Authorizing Virtual Meetings for the Period October 28, 2021 Through November 27, 2021**

Clerk of the Board Kellie Guerra presented the item.

Director Gill called for a motion. Director Kennett moved to approve the item. Director Chapman seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Mike Potter, Calvin Gill.
Noes: None. **Abstention:** None.)

3 Approve Resolution 21-70 Acknowledging November Native American Month

Assistant General Manager Matt Freeman presented the item.

Director Gill called for a motion. Director Kennett moved to approve Resolution 21-70 Acknowledging November as Native American Month. Director Potter seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Mike Potter, Calvin Gill. **Noes:** None. **Abstention:** None.)

4 Authorize the General Manager or an Assistant General Manager to Enter Into a Grazing and Farming Lease on the 60-acre Tilton Ranch Complex (APN: 764-07-002, 764-07-011)

Field Operations Manager Derek Neumann presented the item.

Director Gill called for a motion. Director Flaughner moved to approve the item. Director Kennett seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Mike Potter, Calvin Gill. **Noes:** None. **Abstention:** None.)

5 Informational Item: Legislative Affairs 2021 / 2022 State and Federal Recap

External Affairs Manager Marc Landgraf and Community Impact and Policy Specialist Lena Eyen presented the item.

Director Potter exited the meeting.

6 Reject all Bids Received by May 28, 2021 and Declare that the Contract for a Human Resources Information System be Obtained at a Lower Price on the Open Market

Human Resources Officer Elizabeth Loretto presented the item.

Director Gill called for a motion. Director Moore moved to approve the item. Director Chapman seconded the motion.

The motion passed.

(**Vote:** 5-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Calvin Gill. **Noes:** None. **Abstention:** None.)

COMMITTEE MEETING SUMMARIES

- Joint Ad Hoc Committee for Justice, Equity, Diversity, Inclusion, and Access -- Presented
- Use and Management Committee -- Presented

INFORMATIONAL REPORTS

- General Manager -- Presented
- Staff -- Presented
- Legal Counsel -- Presented
- Board Member Reports, Liaison Updates & Comments -- Presented

ADJOURNMENT

Director Gill adjourned the meeting at 7:47 PM

Respectfully submitted by Kellie Guerra
Clerk of the Board