

R-22-22  
Meeting 22-02  
January 27, 2022

**AGENDA ITEM #6**

To: Board of Directors  
Open Space Authority

From: Andrea Mackenzie  
General Manager

**SUBJECT**

Review Current Open Space Authority Committees for 2022, and Appointment of Board and Staff Liaisons

**REVENUE/COST**

There is no cost associated with this item.

**BACKGROUND**

At the second Board meeting of each year, the Board Chair assigns Board members to standing and Ad Hoc Board Committees, as well as the Citizens' Advisory Committee (CAC). The General Manager makes corresponding Staff Liaison assignments.

**DISCUSSION**

There are three Board members on each standing Board committee and three seats on the current Ad Hoc Board committees. There is one member as Board Liaison to the Citizens' Advisory Committee and one member as the Alternate Board Liaison to the Citizens' Advisory Committee. Staff Liaison numbers vary.

**Current Committee Assignments (2021) are as Follows:**

<b>STANDING BOARD COMMITTEES</b>	<b>BOARD MEMBERS</b>	<b>STAFF LIAISONS</b>
Administration & Budget	Kalvin Gill (Chair) Alex Kennett Vacant	Lea Rauscher Elizabeth Loretto Justina Tien
Use & Management	Mike Potter (Chair) Mike Flaughter Vacant	Derek Neumann Donna Plunkett

<b>AD HOC BOARD COMMITTEES</b>	<b>CAC MEMBERS</b>	<b>BOARD MEMBERS</b>	<b>STAFF LIAISONS</b>
Joint Ad Hoc Committee for Justice, Equity, Diversity, Inclusion, and Access	Kathy Sutherland Loren Lewis Mera Burton	Kalvin Gill Dorsey Moore Vacant	Elizabeth Loretto Lea Rauscher
Ad Hoc Committee for Measure Q Urban Grant Program Guidelines Review	None	Helen Chapman Mike Flaughner Vacant	Megan Dreger Jackie Latham
<b>OTHER COMMITTEES</b>		<b>BOARD LIAISONS</b>	<b>STAFF LIAISONS</b>
Citizens' Advisory Committee Liaisons		Helen Chapman Dorsey Moore (Alt)	Andrea Mackenzie Marc Landgraf Lea Rauscher
*Measure Q Expenditure Oversight Committee		None	Lea Rauscher Justina Tien

*\* Now known as the Expenditure Plan Oversight Committee*

The Board Chair also asks members, as representatives of the Open Space Authority, to participate as Liaisons to non-Open Space Authority bodies and makes annual assignments accordingly. The General Manager makes corresponding Staff assignments.

On December 10, 2020 the Authority Board voted unanimously to support the appointment of Director Chapman as Alternate Special District Representative on the Local Agency Formation Commission (LAFCO). At the January 11, 2021 meeting of the Independent Special District Selection Committee, Director Chapman's appointment as Alternate was made.

**Current Non-Open Space Authority Bodies Assignments (2021) are as Follows:**

<b>AGENCY/ORGANIZATION/GROUP</b>	<b>OPEN SPACE AUTHORITY REPRESENTATIVES</b>	
	<b>BOARD LIAISONS</b>	<b>STAFF LIAISONS</b>
Bay Area Ridge Trail Council	Mike Flaughner Kalvin Gill (alt)	Donna Plunkett Jennifer Hooper (alt)
County Parks Commission	Vacant Dorsey Moore (alt)	Derek Neumann Megan Robinson (alt)
Santa Clara County California Special Districts Association (CSDA)	Helen Chapman Mike Potter (alt)	Lea Rauscher Kellie Guerra
Santa Clara Valley Habitat Agency (VHA)	Alex Kennett Mike Potter (alt)	Matt Freeman Galli Basson (alt)
San Francisco Planning & Urban Research Association (SPUR)	Mike Potter Kalvin Gill (alt)	Andrea Mackenzie Marc Landgraf (alt)
Valley Water - Water Commission	Mike Flaughner Helen Chapman (alt)	Matt Freeman Jake Smith

Santa Clara County Local Agency Formation Commission	Helen Chapman	Andrea Mackenzie Lena Eyan (alt)
Santa Clara County Farm Bureau	Alex Kennett Mike Flaughter (alt)	Andrea Mackenzie Matt Freeman
Salt Ponds Restoration Forum	Dorsey Moore Kalvin Gill (alt)	None

**RECOMMENDATION**

It is recommended that for 2022, the Board assess current committees and determine if additional committees are needed or if any current committees should be dissolved. It is also recommended that the Board Chair assign members to standing and Ad Hoc Board committees and assign Board Member Liaisons to the Citizens' Advisory Committee and to non-Open Space Authority bodies. It is also recommended that the General Manager assign Staff Liaisons to standing and Ad Hoc Board Committees and to the Citizens' Advisory Committee and to non-Open Space Authority bodies.

Prepared by:  
Kellie Guerra, Clerk of the Board