

**DRAFT MINUTES**  
**Regular Meeting**  
**Meeting 22-07**  
**April 14, 2022**



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## **DRAFT MINUTES**

### **CALL TO ORDER / ROLL CALL**

Director Helen Chapman called the meeting of the Santa Clara Valley Open Space Authority to order at 6:33 PM via Zoom teleconference.

**Members Present** Ms. Guerra performed Roll Call:  
Alex Kennett, Mike Flaughter, Helen Chapman, Dorsey Moore, and Vicki Alexander were present for roll call. Mike Potter arrived after roll call.

**Members Absent** Calvin Gill

**Staff Present** General Manager Andrea Mackenzie  
Assistant General Manager Matt Freeman  
Assistant General Manager Lea Rauscher  
External Affairs Manager Marc Landgraf  
Field Operations Manager Derek Neumann  
Planning Manager Donna Plunkett  
Public Information Officer Charlotte Graham  
Human Resources Officer Elizabeth Loretto  
Grants Coordinator Jackie Latham  
Associate Open Space Planner Jennifer Hooper  
Real Property Program Manager Linda Kwong  
Acting Planning Manager Lucas Shellhammer  
Coyote Valley Project Manager Nick Perry  
Executive Assistant Joelle Garretson  
Resource Management Program Manager Galli Basson  
  
Clerk of the Board Kellie Guerra  
Deputy Clerk of the Board Caroline Hernandez  
  
Legal Counsel William Parkin

### **PUBLIC COMMENTS**

Director Chapman asked if there were any members of the public who wished to comment on any matter not on the agenda. There were none.

## APPROVAL OF MINUTES

- March 24, 2022

Director Chapman called for a motion. Director Kennett moved to approve the minutes of the March 24, 2022 meeting. Director Flaughner seconded the motion.

The motion passed.

(**Vote:** 5-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Vicki Alexander. **Noes:** None. **Abstention:** None.)

## APPROVAL OF CONSENT ITEM(S)

**C1 Approve License and Management Agreement with Peninsula Open Space Trust for the Former Dong Property, Assessor's Parcel Numbers 712-03-008, -081**

**C2 Award Contract to Cross Land Surveying, Inc. for Land Surveying Services**

**C3 Approve Revised Salary Position Pay Plan to Include the Addition of GIS Specialist and Natural Resources Manager Position Classifications**

Director Chapman called for a motion. Director Moore moved to approve the Consent Items 1 through 3 excluding none. Director Kennett seconded the motion.

The motion passed.

(**Vote:** 5-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Vicki Alexander. **Noes:** None. **Abstention:** None.)

## NEW BUSINESS

**1 Authorize the General Manager/an Assistant General Manager to Negotiate with B&T Farms for Assessor's Parcel Numbers 712-18-020, 712-18-021**

There was no presentation for this item.

Director Chapman called for a motion. Director Moore moved to approve. Director Kennett seconded the motion.

The motion passed.

(**Vote:** 5-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Vicki Alexander. **Noes:** None. **Abstention:** None.)

Director Potter entered the meeting.

**2 Consider Approval and Adoption of California Environmental Quality Act (CEQA) Documents for the Coyote Ridge Open Space Preserve Public Access Improvement Project, Project Approval, and Authorization to Execute Participating Special Entity Agreement with Santa Clara Valley Habitat Agency**

Acting Planning Manager Lucas Shellhammer and Associate Open Space Planner Jennifer Hooper presented the item.

Director Chapman called for a motion. Director Moore moved to approve Resolution 22-38 -- Adopting a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Malech Road Public Access Improvement Project. Director Kennett seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Vicki Alexander, Mike Potter. **Noes:** None. **Abstention:** None.)

Director Chapman called for a motion. Director Kennett moved to approve Resolution 22-39 -- Approving an Environmental Checklist and Addendum to The Santa Clara Valley Habitat Plan Final Environmental Impact Report Environmental Impact Statement and Adopting Related Findings and Mitigation Monitoring and Reporting Program. Director Potter seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Vicki Alexander, Mike Potter. **Noes:** None. **Abstention:** None.)

Director Chapman called for a motion. Director Potter moved to approve Resolution 22-40 -- Approving Coyote Ridge Open Space Preserve Public Access Improvement Project and Authorizing the General Manager to Execute Participating Special Entity Agreement with The Santa Clara Valley Habitat Agency and To Pay Fees Associated with The Coyote Ridge Open Space Preserve Public Access Improvement Project. Director Flaughner seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Vicki Alexander, Mike Potter. **Noes:** None. **Abstention:** None.)

**3 Approve the Santa Clara Valley Open Space Authority's Justice, Equity, Diversity, Inclusion, and Access Statement**

Human Resources Officer Elizabeth Loretto presented the item.

Director Chapman called for a motion. Director Moore moved to approve Resolution 22-41 -- A Resolution of the Governing Board of the Santa Clara Valley Open Space Authority Approving Justice, Equity, Diversity, Inclusion, and Access Statement. Director Flaughner seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Vicki Alexander, Mike Potter. **Noes:** None. **Abstention:** None.)

**4 Presentation by Demographic Consultant on Draft of Electoral Division Plans; Redistricting Public Hearing #3; Adoption of Resolution Selecting Final Division Plan for Use in November 2022 Election and Thereafter**

Clerk of the Board Kellie Guerra introduced Redistricting Partners representative Chris Chaffee to present the item.

Member of the public James Nakamura spoke against the approval of Draft Plan C3.

Director Chapman called for a motion. Director Potter moved to approve Resolution 22-27 -- Adopting Plan C3 To Realign the Boundaries of Areas from which Members of the Board Will be Elected. Director Kennett seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Vicki Alexander, Mike Potter. **Noes:** None. **Abstention:** None.)

**5 Informational Item: Legislative Update Spring 2022**

External Affairs Manager Marc Landgraf presented the item.

**COMMITTEE MEETING SUMMARIES**

- Citizens' Advisory Committee Meeting – Director Chapman presented.

**INFORMATIONAL REPORTS**

- General Manager – Presented
- Staff – Presented
- Legal Counsel – No report
- Board Member Reports, Liaison Updates & Comments --- Presented

**ANNOUNCEMENT**

Legal Counsel William Parkin made an announcement regarding Closed Session; one item regarding real property negotiations as listed on the agenda.

Director Chapman convened the meeting to Closed Session at 8:39 PM.

**CONVENE TO CLOSED SESSION**

- 1 Conference with Real Property Negotiator – Government Code Section 54956.8  
Agency Negotiator: Andrea Mackenzie, General Manager / Matt Freeman, Assistant General Manager  
Under Negotiations: Instructions to negotiator will concern price and terms of payment  
Real Property: APNs: 712-18-020, 712-08-021  
Negotiating Parties: B&T Farms

**REPORT FROM CLOSED SESSION**

The Directors returned from Closed Session at 9:24 PM. Legal Counsel William Parkin stated that there were no reportable items from Closed Session.

**ADJOURNMENT**

The meeting was adjourned at 9:24 PM.

**WRITTEN COMMUNICATIONS -- None**

Respectfully submitted by Kellie Guerra  
Clerk of the Board