

**DRAFT MINUTES**  
**Board of Directors - Special Meeting**  
**Meeting SP 23-01**  
**March 9, 2023**

Board Room of the Open Space Authority Administrative Office  
33 Las Colinas Lane, San José, CA 95119



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## **DRAFT MINUTES**

### **CALL TO ORDER / ROLL CALL**

Chair Helen Chapman called the meeting of the Santa Clara Valley Board of Directors to order at 5:39 PM in person and via Zoom teleconference.

**Members Present** Clerk of the Board Caroline Hernandez performed Roll Call:  
Alex Kennett, Mike Flaughter, Helen Chapman, Garnetta Annable, Vicki Alexander, and  
Kalvin Gill were present for roll call.

**Members Absent** Mike Potter

**Staff Present** General Manager Andrea Mackenzie  
Assistant General Manager Matt Freeman  
Assistant General Manager Lea Rauscher  
External Affairs Manager Marc Landgraf  
Natural Resources Manager Aaron Hébert  
Field Operations Manager Derek Neumann  
Planning Manager Lucas Shellhammer  
Human Resources Officer Elizabeth Loretto  
Office Assistant Ivy Rylander  
  
Clerk of the Board Caroline Hernandez  
Legal Counsel William Parkin

### **PUBLIC COMMENTS**

Director Chapman asked if there were any members of the public who wished to comment on any matter not on the agenda. There were none.

### **APPROVAL OF MINUTES**

- February 09, 2023

Director Chapman called for a motion. Director Kennett moved to approve the February 09, 2023, meeting minutes. Director Annable seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Garnetta Annable, Vicki Alexander, Calvin Gill. **Noes:** None. **Abstention:** None.)

#### **APPROVAL OF CONSENT ITEM(S)**

- C1 Informational Item: Open Space Authority Check Register and Account Balances Ending January 31, 2023**
- C2 Annual Review and Approval of Amendments to Policy #BRD-028 Board Operating Rules and Procedures**
- C3 Approve Grant Timeline Extension for Urban Grant Program Project with the City of Morgan Hill: West Little Llagas Creek Interpretive Wildlife Trail Project**
- C4 Review and Approve Amendments to Policy #BRD-029-04 Investment Policy**
- C5 Direct Preparation of the Preliminary Engineer's Report for Open Space Acquisition and Maintenance District No. 1**

Director Chapman called for a motion. Director Kennett moved to approve the Consent Calendar. Director Flaughner seconded the motion.

The motion passed.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Garnetta Annable, Vicki Alexander, Calvin Gill. **Noes:** None. **Abstention:** None.)

#### **OLD BUSINESS**

- 1 Informational Update: Máyyan 'Ooyákma-Coyote Ridge Habitat Protection and Public Access Preview**

Natural Resources Manager Aaron Hébert presented the item.

#### **ADJOURNMENT**

Director Chapman adjourned the meeting at 6:26 PM.

#### **WRITTEN COMMUNICATIONS**

Respectfully Submitted by Caroline Hernandez  
Clerk of the Board