

RESOLUTION 23-52

**A RESOLUTION OF THE GOVERNING BOARD OF THE
SANTA CLARA VALLEY OPEN SPACE AUTHORITY
RATIFYING THE POLICY #BRD-026 EMPLOYEE HANDBOOK**

WHEREAS, the Board of Directors of the Santa Clara Valley Open Space Authority approved and adopted the Employee Handbook on January 11, 2001; and

WHEREAS, the Board of Directors of the Santa Clara Valley Open Space Authority last amended the Employee Handbook on December 8, 2022; and

WHEREAS, Authority staff has reviewed the existing document and has no internal recommendations and has consulted Legal Counsel; and

WHEREAS, Legal Counsel and confirmed that the Handbook remains compliant with current law; and

NOW, THEREFORE, BE IT RESOLVED, that the Board ratifies the Employee Handbook BRD-026 and revokes all previous versions of said Employee Handbook. The Employee Handbook becomes effective immediately upon approval.

BE IT FURTHER RESOLVED THAT the General Manager is hereby authorized and directed, on behalf of the Authority and in its name, to execute and deliver such other documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of the above resolution.

PASSED, APPROVED AND ADOPTED on the 28th day of September 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

Helen Chapman, Chairperson
Santa Clara Valley Open Space Authority

APPROVED AS TO FORM:

ATTEST:

William P. Parkin, Legal Counsel

Caroline Hernandez, Clerk of the Board