
DRAFT MINUTES

CALL TO ORDER / ROLL CALL	Director Alex Kennett called the Board meeting of the Santa Clara Valley Open Space Authority (Authority) to order at 6:33 PM via Zoom teleconference.
Members Present	Kellie Guerra, Clerk of the Board, performed Roll Call: Alex Kennett, Mike Flaughner, Sequoia Hall, Dorsey Moore, and Dr. Calvin Gill were present for roll call. Mike Potter went directly into Closed Session.
Members Absent	Shay Franco-Clausen
Staff Present	Matt Freeman, Assistant General Manager Lea Rauscher, Assistant General Manager Derek Neumann, Field Operations Manager Justina Tien, Finance and Accounting Analyst Kellie Guerra, Clerk of the Board Caroline Hernandez, Deputy Clerk of the Board William Parkin, Legal Counsel
ANNOUNCEMENT	Legal Counsel William Parkin announced the items for Closed Session as listed on the agenda; one conference with Counsel initiating litigation, one conference with Counsel on existing litigation, and one item regarding real property.
CONVENE TO CLOSED SESSION	Director Kennett convened the meeting to Closed Session at 6:35 PM.
REPORT FROM CLOSED SESSION	Directors returned from Closed Session at 7:05 PM. Legal Counsel William Parkin stated that there were no reportable actions from Closed Session.
PUBLIC COMMENTS	Director Kennett asked if there were any members of the public that wished to comment on any matter not on the Agenda. There were none.
ADOPTION OF AGENDA	Director Kennett called for a motion to adopt the agenda. Director Potter moved to approve the agenda for June 25, 2020. Director Moore seconded the motion. The motion passed. (Vote: 6-0-0. Ayes: Alex Kennett, Mike Flaughner, Sequoia Hall, Dorsey Moore, Mike Potter, Calvin Gill. Noes: None. Abstentions: None.)

**WRITTEN
COMMUNICATIONS**

Director Kennett asked if there were any Written Communications. Ms. Guerra reported there were none.

**APPROVAL OF
CONSENT ITEMS**

C1 Informational Item: Open Space Authority Check Register and Fund Balances Ending May 31, 2020

Director Kennett asked if any members of the public wanted to speak on the Consent items. There were none.

Director Kennett called for a motion. Director Gill moved to approve the Consent Calendar. Director Hall seconded the motion. The motion passed.

(Vote: 6-0-0. Ayes: Alex Kennett, Mike Flaughner, Sequoia Hall, Dorsey Moore, Mike Potter, Calvin Gill. Noes: None. Abstentions: None.)

NEW BUSINESS

1 Receive Measure Q Expenditure Oversight Committee 2018/2019 Oversight Report

Accounting and Finance Analyst Justina Tien presented the item, providing background information on the Committee and the new sampling procedure modeled after the Midpeninsula Regional Open Space District Bond Committee. Ms. Tien introduced Measure Q Expenditure Oversight Committee Chair Susan Skorey who reviewed the contents of the Oversight Report and stated the Committee's feedback on the financial audit and the expenditure controls.

There was no discussion.

2 Approve Coyote Valley Partnership Agreement Between Peninsula Open Space Trust and Santa Clara Valley Open Space Authority

Assistant General Manager Matt Freeman presented the item, which was based on the long-term relationship between Peninsula Open Space Trust and the Authority. He provided a more in-depth outline of the partnership between the two agencies regarding Coyote Valley conservation. He outlined the terms in the agreement and introduced Noelle Thurlow, Senior Director of Land Programs and Transactions who spoke about formalizing the existing work together.

There was no discussion.

Director Kennett called for a motion. Director Flaughner moved to approve the item. Director Gill seconded the motion. The motion passed.

(Vote: 6-0-0. Ayes: Alex Kennett, Mike Flaughner, Sequoia Hall, Dorsey Moore, Mike Potter, Calvin Gill. Noes: None. Abstentions: None.)

3 Approval of Assignment and Assumption of Sobrato South Purchase and Sale Agreement

Assistant General Manager Matt Freeman presented a Power Point presentation showing images of the 235 acres of the Sobrato South property. Mr. Freeman outlined the final terms of the purchase of the property, which will close escrow as of July 31, 2020.

Director Kennett called for a motion. Director Potter moved to approve the item. Director Hall seconded the motion. The motion passed.

(Vote: 6-0-0. Ayes: Alex Kennett, Mike Flaughner, Sequoia Hall, Dorsey Moore, Director Potter, Calvin Gill. Noes: None. Abstentions: None.)

4 Approve Citizens' Advisory Committee Annual Work Plan

Assistant General Manager Lea Rauscher and External Affairs Manager Marc Landgraf co-presented the goals of the 2020/2021 Citizens' Advisory Committee Annual Work Plan.

There was no discussion.

Director Kennett called for a motion. Director Moore moved to approve the item. Director Hall seconded the motion. The motion passed.

Director Flaughner temporarily lost internet connection and was not present for the vote on this item.

Vote: 5-0-0. Ayes: Alex Kennett, Sequoia Hall, Dorsey Moore, Mike Potter, Calvin Gill. Noes: None. Abstentions: None.)

5 Approve Amendments to Policy BRD-031 Cash Management Policy

Accounting and Financial Analyst Justina Tien provided the background for Cash Management Policy and the most recent revisions made in 2020. She outlined the areas where edits were made.

There was no discussion.

Director Kennett called for a motion. Director Gill moved to approve the item. Director Hall seconded the motion. The motion passed.

(Vote: 6-0-0. Ayes: Alex Kennett, Mike Flaughner, Sequoia Hall, Dorsey Moore, Mike Potter, Calvin Gill. Noes: None. Abstentions: None.)

INFORMATIONAL REPORTS

General Manager

Assistant General Manager Matt Freeman provided the report in lieu of Andrea Mackenzie. He updated the Board on the High-Speed Rail EIR. He reported on the deficiencies on the conservation values on their part and stated he would share the dispute letter with the Board.

He also reiterated the deadline for the Grant solicitations as July 1.

Staff

Assistant General Manager Lea Rauscher updated the Board on the work being done with the City of San Jose on closing Sierra Road from 3:00 pm to 11:00 pm on July 4th. She also provided the Board an update on recruitment.

External Affairs Manager Marc Landgraf provide an update on SB 940 that would remediate some of the issues with last year's housing streamlining bill.

Legal Counsel

None

Board Member Reports, Liaison Comments & Updates

Director Gill had no report

Director Potter had no report
Director Moore no report

Director Hall reported on updates from LAFCo.

Director Flaughner reported that the Bay Area Ridge Trail would be having a virtual opening for the Bay Area Ridge Trail opening along the Penitencia Creek Trail.

Director Kennett shared some thoughts that he wrote regarding climate change and the effects on the natural world.

ADJOURNMENT

Director Kennett adjourned the meeting in the memory of the parents of General Manager Andrea Mackenzie at 7:59 p.m.

Respectfully submitted by Kellie Guerra, Clerk of the Board