

DRAFT MINUTES
Regular Meeting
Meeting 21-09
May 13, 2021



DRAFT MINUTES

CALL TO ORDER / ROLL CALL

Director Calvin Gill called the meeting of the Santa Clara Valley Open Space Authority (Authority) Board of Directors Meeting to order at 6:32 PM via Zoom teleconference.

Members Present Ms. Guerra performed Roll Call:
Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Shay Franco-Clausen, Mike Potter, Calvin Gill were present for roll call.

Members Absent None

Staff Present General Manager Andrea Mackenzie
Assistant General Manager Matt Freeman
Assistant General Manager Lea Rauscher
External Affairs Manager Marc Landgraf
Field Operations Manager Derek Neumann
Clerk of the Board Kellie Guerra
Legal Counsel William Parkin
Deputy Clerk of the Board Caroline Hernandez
Accounting & Finance Analyst Justina Tien
Real Property Specialist Linda Kwong
Natural Resources Technician David Mauk
Resource Management Specialist Galli Basson

ANNOUNCEMENT

Director Gill announced the items for Closed Session; four items, three regarding real property and one item regarding public employment performance evaluation as listed on the agenda.

CONVENE TO CLOSED SESSION

- 1 Conference with Real Property Negotiator – Government Code Section 54956.8
Agency Negotiator: Andrea Mackenzie, General Manager / Matt Freeman, Assistant General Manager
Under Negotiations: Instructions to negotiator will concern price and terms of payment
Real Property: APN 712-21-008
Negotiating Parties: Ocean Queen USA, Inc. / Nelson Cheng / Chihyang Ho
- 2 Public Employment – Government Code Section 54957 Public Employee Performance Evaluation – General Manager

- 3 Conference with Real Property Negotiator – Government Code Section 54956.8
Agency Negotiator: Andrea Mackenzie, General Manager / Matt Freeman, Assistant General Manager
Under Negotiations: Instructions to negotiator will concern price and terms of payment
Real Property: APNs: 764-07-002, 764-07-011
Negotiating Parties: Joann Baird, Trustee or her successors of the J. Baird Revocable Living Trust dated January 8, 2015 as to an undivided 50% interest and Janet B. Burbuck, Trustee or her successors of the G & J Burbuck Revocable Trust dated April 1, 213, as to an undivided 50% interest, as Tenants in Common
- 4 Conference with Real Property Negotiator – Government Code Section 54956.8
Agency Negotiator: Andrea Mackenzie, General Manager / Matt freeman, Assistant General Manager
Under Negotiations: Instructions to negotiator will concern price and terms of payment
Real Property: APNs: 773-09-011, 012, 027, 028
Negotiating Parties: West Hills Community Church / Brad Mortensen

REPORT FROM CLOSED SESSION

Directors returned from Closed Session at 7:46 PM. Mr. Parkin stated there were no reportable actions from Closed Session, but the Board would return to Closed Session after New Business.

PUBLIC COMMENTS

Director Gill asked if there were any members of the public that wished to comment on any matter not on the agenda. There were none.

WRITTEN COMMUNICATIONS

Director Gill asked if there were any written communications received. There were none.

APPROVAL OF MINUTES

- April 22, 2021

Director Gill called for a motion. Director Kennett moved to approve the minutes of April 22, 2021. Director Chapman seconded the motion.

The motion passed.

(**Vote:** 7-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Shay Franco-Clausen, Mike Potter, Calvin Gill. **Noes:** None. **Abstention:** None.)

APPROVAL OF CONSENT ITEM(S) -- NONE

NEW BUSINESS

- 1 **Award of Contract to Applied Technology and Science for Services to Prepare a Wildland Fuels Management Policy and Plan**

Natural Resource Technician David Mauk presented the item.

Director Gill called for a motion. Director Moore moved to approve. Director Kennett seconded the motion.

The motion passed. Director Franco-Clausen experienced technical issues.

(**Vote:** 6-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Mike Potter, Calvin Gill. **Noes:** None. **Abstention:** None.)

2 **Accept Preliminary Engineer's Report for District 1, Declaring its Intention to Levy an Annual Assessment and Directing That a Public Hearing Be Held to Accept Comments on the Report Prior to Renewal of Open Space & Maintenance District No. 1**

Accounting and Finance Analyst Justina Tien presented the item.

Director Gill called for a motion. Director Potter moved to approve. Director Kennett seconded the motion.

The motion passed.

(**Vote:** 7-0-0. **Ayes:** Alex Kennett, Mike Flaughner, Helen Chapman, Dorsey Moore, Shay Franco-Clausen, Mike Potter, Calvin Gill. **Noes:** None. **Abstention:** None.)

COMMITTEE MEETING SUMMARIES

- Administration & Budget Committee

Director Gill presented.

INFORMATIONAL REPORTS

- General Manager -- Presented
- Staff -- Presented
- Legal Counsel -- Presented
- Board Member Reports, Liaison Updates & Comments -- Presented

CONVENE TO CLOSED SESSION

The Directors returned to Closed Session at 8:21 PM to discuss one remaining item; Public Employment.

REPORT FROM CLOSED SESSION

The Directors returned from Closed Session at 8:38 PM. Legal Counsel reported that there were no reportable actions from Closed Session.

ADJOURNMENT

Director Gill adjourned the meeting at 8:38 PM.

Respectfully submitted by Kellie Guerra
Clerk of the Board